Party Hire Application

**Details of Hirer**

|  |  |  |
| --- | --- | --- |
| Parent / Guardian’s Name |  | |
| Leisure Card No. | *15% discount available to all Liberty Leisure Limited Members* | |
| Address of Hirer |  | |
|  |  | |
| Postcode |  | |
| Telephone | Home: | Mobile: |
| Email |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Child’s Name |  | Child’s Age at this Birthday |  |
| Child’s Leisure Card No. |  |  |  |

**Details of Party** please indicate the party type and time required

|  |  |
| --- | --- |
| Date Required |  |
| Bouncy Castle & Soft Mats | Sunday 12:30-14:30 Sunday 15:00-17:00 |
| Football Party | Saturday 13:30-15:30 Sunday 12:30-14:30 Sunday 15:00-17:00 |
| Interactive Gym Party | Sunday 15:00-17:00 |
| Disco & Dancing Party | Saturday 13:30-15:30 Saturday 16:00-18:00  Sunday 13:30-15:30 Sunday 16:00-18:00 |
| Pool Inflatable Party | Sunday 15:45-17:45 |
| Float Fun Party | Sunday 15:45-17:45 |
| Toddlers Pool Party | Sunday 12:30-14:30 |
| Number Attending |  |
| Additional Requirements |  |

I have read and understood the booking terms and conditions overleaf including the pool admission ratios and I accept them without reservation.

All advanced and block bookings are subject to 30 days written notice of cancellation.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | Signature |  | Date |  |

The taking of photographs during the party is acceptable providing it is within the group and for a family or social photo.

All information collected on this form will be stored in Liberty Leisure Limited’s database. It will be shared with Broxtowe Borough Council and used for the administration of the booking and marketing of similar services. The information will also be shared with existing and future business partners so that you can be informed of their marketing events and promotions. It will not be used or shared for any other purposes unless it is legal to do so.

If you do not want to receive advanced notice of Liberty Leisure Limited activities, promotions and events please mark here

If you do not want Liberty Leisure Limited to share your details such as name, address, gender, email and date of birth with existing and future business partners please mark here

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***For Office Use Only***

Party Available? Yes / No Food Room Available? Yes / No Studio 1 / Studio 2 / Studio 3 / Sports Hall

Hire Fee £\_\_\_\_\_ Invoice No. \_\_\_\_\_\_\_\_\_ Booking Floor Ref. \_\_\_\_\_\_\_\_\_\_\_ Clarity No. \_\_\_\_\_\_\_\_\_\_\_\_

Entered in Office Booking Diary by \_\_\_\_\_\_\_\_\_\_ Email Confirmation By \_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

**CONDITIONS OF HIRE**

**Main Pool Parties – Fun Float; Inflatable**

Pool users must be able to swim 50 metres confidently (without a buoyancy aid) to swim in the deep end. Children will be asked by the lifeguards to demonstrate their swimming ability at the start of the party by undertaking a 50 metre swim and treading water for 1 minute. Non-swimmers and children under 8 years must be accompanied by a responsible person aged 16 years or over in the water during the entire period of hire. On arriving at Kimberley Leisure Centre the Organiser should report to Reception. All participants will comply with the general rules and regulations for the operation of the pools, which are in place at the time of booking. No spectators are permitted on the poolside. A viewing balcony is available for spectators. Customers must bring their own armbands for use during the party. The maximum number of children is 24 (50 for the whole pool including adults). Children aged 4 to 7 years must be accompanied in the water on a ratio of one responsible person aged over 16 years to two children. Children aged 0 to 3 years must be accompanied on a one to one basis.

**Additional Information for Pool Inflatable Party**

Those who are non-swimmers or cannot complete the swim test will not be allowed on the inflatable. Access onto the inflatable is controlled by the lifeguard from the shallow end, one at a time. Queue in an orderly manner (single line against the wall at the shallow end). Remove all jewellery, watches and other sharp objects before mounting the inflatable. Users should jump onto the inflatable rather than step onto it to ensure forward projection of the unit. Once on the inflatable, move along to the end. Do not stop to wait for friends / others, and do not dive off the inflatable. Only sliding, feet first, off the end of the inflatable is allowed. Do not climb onto the inflatable from the water. Do not swim under the inflatable. Ideally, there should be no more than 8 children on the inflatable at any one time or a maximum of 5 adults. Do not swing or pull on the anchor ropes.

**Additional Information for Fun Float Pool Party**

Those who are non-swimmers or cannot complete the swim test must remain in the shallow end. Depending upon the swimming ability of the children attending, part of the pool may be sectioned off for safety. The lifeguards will assess this on the day. Pool users must refrain from standing on the large floats and jumping on the floats from the side is strictly prohibited.

**Teaching Pool – Toddler Pool Parties**

Swim parties for children under 5 years must be held in the Teaching Pool only. The maximum number of children is 20 (40 for the whole pool including adults). One responsible person aged over 16 years may accompany up to three children aged 4 to 7 years in the water. One responsible person aged over 16 years may accompany up to two children 0 to 3 years.

**Bouncy Castle & Soft Mat Parties**

There should be a minimum of two responsible adults over 16 years of age to help supervise all participants. Children aged 5 years and under should be accompanied by a parent / guardian. All shoes are to be removed before using the Bouncy Castle. A maximum of eight children at any one time can be accommodated on the Bouncy Castle. All sharp objects must be removed before using the Bouncy Castle, e.g. jewellery, buckles, etc. Do not climb the walls of the Bouncy Castle. Do not run around the back of the Bouncy Castle. Bounce only on the main section of the Castle, not on the front step. Over enthusiastic running and jumping should be avoided. If mixed ages / sizes are participating, it is advisable to split them into groups. Please ensure the safety mat is in place at the entrance to the Bouncy Castle. If possible, it is advised that spectacles should not be worn. The maximum number of children is 16.

**Trampoline Parties**

There should be a minimum of two responsible adults over the age 16 years of age to help supervise all participants. All children will be required to wear socks (no shoes) and also no jeans or items of clothing that might get caught in the trampoline bed when using the trampoline. A maximum of one child will be allowed on the trampoline at any one time. All sharp objects must be removed before using the Trampoline. Do not climb on the trampoline unless instructed to by the coach. Do not run around the trampoline or underneath the trampoline at any time. All children participating in the session should be aged 5 to 15 years. The maximum number of children is 8.

**Interactive Gym Parties**

Parental involvement is encouraged to help supervise with the party. All participants should be wearing appropriate clothing and should bring along a drink. No use of the fitness equipment is allowed. The maximum number of children is 16.

**Disco & Dancing Parties**

The staff member will lead the disco and dancing and play some traditional party games. Should you want to offer prizes for games such as musical statues, pass the parcel, etc. then it is the responsibility of the parent / guardian to provide such presents. The maximum number of children is 24.

**Party Prices**: Football; Disco & Dance; Trampoline: Bouncy Castle & Soft Mat and Fun Float (Main Pool) Parties - £85.00;

Pool Inflatable Party (Main Pool) - £105.00; Toddler Party (Teaching Pool) - £65.00; Interactive Gym Parties - £105.00